



## important dates

3/9: No School/No CAS

3/26-3/30: Spring Break –  
No School/No CAS

# MARCH 2018



## family fun

3/2: **Family Night** with \$3 Swim, 6:30-9:00 at the Community Center  
3/10: **Pancake Day** 8:00-2:00 at Kilbourne High School. Face Painting & Entertainment. \$5 advanced tickets. \$6 at the door.  
3/23: **Egg Scramble** 6:00 at McCord Park

If you haven't already done so, please take a moment to complete our Parent Survey. The deadline has been extended to Monday, March 5<sup>th</sup> at 10:00. <https://www.surveymonkey.com/r/CASPARENTSURVEY2018>

## special guests

Care After School has invited some very special guests into our program, and even more are scheduled. These guests help enhance your children's experience, teach new skills, and entertain. So far this year, sites have welcomed The Columbus Zoo, a Tae Kwan Do instructor, Women In History, The Ohio Bird Sanctuary, Hula-Hoopers, Jump-Ropers, Bring the Farm To You, and many, many more! Be sure to check your activity calendar to see who's next!

## health/safety

CAS is happy to provide laundry baskets so each child can keep personal items in their own container. In an attempt to prevent the spread of lice we ask that children do not bring stuffed animals or pillows to CAS. If your child brings these items to school, please put them in a plastic bag. They should remain in your child's basket during CAS hours.



## flex spending receipts

Site Directors will be happy to verify and sign flex spending receipts, however, please allow time for them to contact the CAS office. The office must verify payment amounts before Site Directors may sign the form.



## tuition

We appreciate your prompt payments! CAS accepts checks, money orders, and our automated Tuition Express (no cash). The March tuition payment is due by Monday, March 5th.

The April tuition payment is due by Monday, April 2nd.

If you are enrolled in Tuition Express for automatic tuition payments, and you are enrolled for the 2018-19 school year, your Aug/Sep tuition payment will be deducted in two equal installments on April 16th and August 6th.

# CAS staff development



Just as children grow and develop, Care After School provides many opportunities for staff to also grow and develop. The Ohio Department of Job and Family Services through which we are licensed, requires a minimum of 15 hours of in-service training annually up to a maximum of 45 hours for each staff member. The trainings include child development, health and safety, child abuse recognition and prevention, first aid, CPR, and management of communicable disease.

CAS provides training for all staff at the beginning of each new school year. In August, staff members new to CAS attend the CAS orientation session which includes topics such as child development, safety and supervision, guidance and behavior management, curriculum planning, nutrition, CAS policies, procedures, responsibilities, and more! They also complete an extensive ODJFS online orientation course.

As staff join CAS mid-year, they complete the online orientation course and have the opportunity to observe the program and shadow a staff member before assuming their responsibilities.

CAS provides additional workshops for staff throughout the year. These special presentations cover a variety of pertinent topics, such as sensory integration, children with specific needs, behavior management, programming for the older child, bullying, games leadership, etc. They also provide a great opportunity for networking and teambuilding.

Additional training is provided at monthly meetings. At Site Director meetings, ideas are shared and upcoming events and common concerns are discussed. Staff Meetings provide curriculum-focused workshops on topics such as academic enrichment, creative arts and physical activities, transitions, and activities that encourage social and emotional growth.

Site Directors also have the opportunity to visit another after school program in Central Ohio. After any observation, Site Directors meet to share their experience and discuss possibilities for the CAS program.

Each year, several CAS staff members attend the National Afterschool Association Convention where they attend various workshops and network with other professionals in the field. Upon their return, they share many new ideas from the convention with the rest of the CAS staff.

CAS firmly believes that staff development is an essential component in delivering quality service. The end result is exceptional care offered by talented staff members who continually seek to improve their skills to meet the needs of CAS children.